


BID NO. 130/2025	JORDAN PETROLEUM REFINERY CO. LTD	
OR: 25010512- OQ: 25010266	For Supply Of Antioxidant Additive For Use In Aviation Fuels	

I. BID& Contract Invitation

- The following Instructions and General Conditions are integral part of the invitation, and have the power of the purchase contract.
The listed conditions hereunder are binding for the tenderers, unless otherwise is stated in the documents.
Offers (technical & commercial) shall be submitted in triplicate, in **English language**, including the following details, before the **CLOSING DATE on Tuesday 29/July/2025**, at 12.30 PM (Jordan Local Time).
- Identifications:**
The Company: Jordan Petroleum Refinery Company Ltd., (JPRC).
The Manager: Chief Executive Officer.
The Contractor: The successful Tenderer/Supplier./ Manufacturer.
The Tenderer: The participant in BID (Company Owner).
- Offers shall include the following:**
 - Printed price and clearly written in figures and capital letters. (**Currency** shall be stated in words not in abbreviations).
 - Clearly stated price for **unit and total** price.
 - Freight Terms:** On the basis of FOB, CFR. Aqaba Sea Port, CPT Amman (QAIA) Air Port, Zarqa Free Zone, **DDP at our stores / JPRC (incoterms 2010)**.
 - Valid** for (120) days, at least, from closing date, unless otherwise stated, and also fixed during the completion period.
 - Delivery time:** the shortest delivery period is to be stated in your offer.
 - Country of origin / shipment :** origin of goods, delivery place and port of shipment.
 - Any extra optional and / or additional services** to the required specifications must be clearly detailed & priced.
 - Manufacturer's name and full address.**
 - Packing:** Proper and secure seaworthy packing and / or according to BID requirement, Details of packing shall also be stated.
- Samples:** Tenderer shall submit, with his offer, samples for offered materials if necessary or requested.
Jordan Petroleum Refinery Co. Ltd
Jordan-Amman, Jabal Amman-First Circle
Al Rainbow Street, Building No. 44
P.O.Box: 3396 Amman 11181 – Jordan
- Required Certificates:** Test Reports Laboratory certificate, API, Baseeffa, UL listing, FM approvals, Mill Test Certificate, Third Party Inspection Certificates and/or as required by BID documents, codes, etc.



7. The Tenderer guarantees that materials are to be supplied **brand new, updated in design, free from any failure, fault, damage, or defects in material, design, or manufacturing, and of latest model**, unless the offer states otherwise.
8. Offers shall not include charges for **Insurance**.
9. **Partial award** shall be acceptable by the Tenderer; otherwise, the COMPANY has the right to disregard the offer, Separate price is required for each item.
10. Any items or accessories necessary to have the offered system/ equipment complete in every respect shall be quoted even if they are not mentioned in this standard specification, noting that failure of the Contractor to do so shall be at his full responsibility, and the said equipment / system shall be rectified as necessary at the **Contractor's own expense**.
11. The COMPANY is not obliged to award on any offer or the **lowest offered prices**.
12. The COMPANY has the right to **cancel** any part or the whole BID without justifications.
13. The COMPANY has the right to **increase or decreases** the required quantities by (± 25 %) depending on the COMPANY's requirements.
14. The COMPANY is **not bound** to consider any offer which does not follow closely BID requirements.
15. The COMPANY shall be exempted from serving **notarial notice/s** on the tender.
16. The Tenderer is required to provide **qualification documents** with his offers.

These documents shall include details of his production and general catalogues, and explain, in detail, his experience in same required equipment and projects, and provide **reference lists including customers/refineries** to which he delivered similar equipment and projects, dates, and contract values. The COMPANY has the right to disregard any offer, which may be received from unqualified Tenderers and / or Manufacturer. The COMPANY shall not accept any responsibility or liability of any type or any kind in any way whatever.
17. The Tenderer shall submit all documents, which show financial statement of the supplier for the latest three years including balance sheet and profit and loss accounts with the offer.

Qualification Form is attached to the BID documents it shall be completely filled by the Tenderer and submit with the offer
18. It is the full responsibility of the Tenderer to provide all required information during the offering stage, where any lack or misguidance of the required information provided by the Tenderer shall be considered a cause of rejection of his offer.
19. **Payment method:**
 - A- Payment shall be made either by **Letter of Credit, CAD. NET 30 DAYS or COD**.

(All Bank commissions or fees outside JORDAN shall be borne by the **Successful Tenderer(s)**).
 - B- **Payment in advance is not acceptable.**
 - C- All external bank charges including confirmation commissions or fees of L/C shall be borne by the **Successful Tenderers** exception of the initial internal banking charges for opening L/C, which shall be borne by the JPRC.
 - D- The following paragraphs shall be part of **L/ C when shipping by sea** :
 1. Certificate issued by the owners, carriers, master, charterers or agent of the vessel, certifying that the carrying vessel is classified 100 A1 or equivalent and is a (P&I Club) member.
 2. Certificate issued by the owners, carriers, master, charterers or agent of the vessel, certifying that the carrying vessel is subject to International Safety Management Code (ISM) and International Shipping and Port Security Safety Code (ISPS) and carries valid Safety Certificate.

3. Upon delivery, a signed commercial invoice in 3 original & 3 copies indicating delivery terms shall be provided.
 4. Full set of at least (2/2) long form original clean (on board) bill(s) of lading on the printed forms of carrier issued or endorsed to the order of issuing bank, showing full name and address of the shipping company agent or his representative in the country of destination .
20. **Instructions of the Central Bank:** All parties to this transaction are advised that where the U.S., EU ,UN impose specific sanctions against certain countries , entities and individuals banks may be unable to process a transaction that involves a breach of such sanctions , and authorities may require disclosure of information.

II. Successful Tenderer/ Supplier shall be responsible for the following :

1. All the documents pertaining to the General Conditions, Specifications, Drawings and any Annexes shall form an integral part of the **agreement/ contract / purchase order**.
2. **After awarding, any change in the offered specifications shall not be acceptable.**
3. **Performance guarantee (bank guarantee) equal (10%)** of the total amount through a local Jordanian bank. shall be submit within (10) days of award of tender, to guarantee that materials will be supplied according to BID specifications and conditions, submitted offer on this tender, and related correspondences as well as to guarantee that the whole consignment will be delivered within the specified period.

This guarantee must be **valid for period of not less than (3) months of receipt the materials at Company stores** unless otherwise is stated, subject to extension when required and payable partially or totally to COMPANY at first demand.
Copy of bank guarantee text is herewith attached.
If the Successful Tenderer/ Supplier refuse the letter of award or not submitting the performance bond for any reason, The COMPANY has the right to confiscate the bid bond amount and the supplier will not be allowed to participate in future tenders.
4. **(6) per one thousand** of Contract value shall be paid to cover **revenue stamps to be paid to the Ministry of Finance** according to prevailing Jordanian law. The total sum shall be paid within (10) ten days after the date of award letter to avoid delay penalty, or deduct it from the purchase order.
5. Accept the **purchase order** based on the submitted offer, in addition to all other conditions, which will be agreed upon by the COMPANY and Successful Tenderer, as an obligatory contract for both parties.
6. No assigning of the awarded BID (partially or totally) to any other supplier without the prior written consent from the COMPANY.
7. All original shipping documents (**commercial invoice, AWB, B/L, LWB, detailed packing list , EURO 1 certificate if applicable**) in the name of JPRC, and shall be delivered to our BANK/ JPRC immediately from dispatching of the goods to avoid delay in Jordanian Customs Department.
8. Upon delivery packing list (1) original and (5) copies showing number of packages / cartons / rolls/pallets / gross weight and the contents of each package /carton/roll/pallet/ net weight separately.
9. All materials to be supplied from European countries shall be included with EURO 1 Certificate with shipping documents.
10. All materials to be supplied from USA shall be shipped directly from USA to Jordan according to Jordanian Customs Department rules; so any customs duty will be exempt due to implementation of customs agreement between USA and JORDAN.
11. Successful Tenderer shall be responsible for all applicable additional charges as **Taxes, VAT** in any country outside Jordan.

12. Delivery delay **liquidated damages**: in the event that the Supplier failed to supply the required materials, equipment and necessary documents within the specified delivery period, which prevents putting in service of the equipment, the sum of **JOD (25)** per day or any part thereof shall be paid by the supplier to COMPANY. **(Not exceeding 5 % of contract value)**.
13. **In case delay or missing of submitting any of the shipping documents to the bank, which leads to storage fees or any custom fees on the goods from JORDAN CUSTOMS DEPARTMENT, all these charges shall be paid by the supplier.**
14. As the contract is a Jordanian one, any dispute arising between COMPANY and the Contractor on the interpretation or execution of the contract, which can't be solved amicably, shall be governed by and construed in accordance with **Jordanian laws**, and shall be referred to arbitration. Arbitration shall be conducted in Arabic, or English translated into Arabic. The venue of arbitration shall be in Amman – Jordan.
15. The COMPANY , through **cashing the guarantees** shall not be deemed to have waived any of its rights under the Contract. For BID performance purpose, the local agent and the Contractor are jointly and severally liable . The COMPANY has the right to claim its rights legally against either party , or both of them, in case they do not comply with any of the BID conditions.
16. The COMPANY has the right to reject of any supplied materials which not in conformity with the required specification, and shall hold the supplier liable for any damage resulting there from.
17. **Transshipment** is not acceptable.
18. If the defect or function failure can't be corrected, the Contractor / Supplier shall promptly replace said equipment (free of charge) or remove the equipment with refund the full purchase price
19. Return copy of purchase order, which considered as **a formal contract signed & stamped by an authorized person (beneficiary) within (48 hours)**.

III IMPORTANT NOTES FOR TENDERERS:

1. Offers shall be submitted in three separated, closed and sealed envelopes (**One original and two copies**) indicating clearly contents of each envelope as follows:
 - The 1st envelope shall include the **technical offer and qualification documents**.
 - The 2nd envelope shall include the **commercial offer**.
2. **Name and address of Tenderer** is to be printed on closed and sealed envelope in addition to BID number and closing date. Noting that **different offers** shall be treated separately.
3. Offers by fax or E-mail are only acceptable on:
Fax No.: (+962 6 4657 630)
E-mail (JPRC.SubTenders@jopetrol.com.jo),
Offers by telephone are strictly prohibited.
4. **Any questions regarding the BID** shall be addressed in writing to :
EMAIL: Oil.Derivatives@jopetrol.com.jo
OR FAX: 00962-6-4600854
5. Tenderer is not permitted to contact and or meet and or visit any one of the technical team during BID study stage without prior post coordination and written approval by **Chief Executive Officer or Executive Director of Refinery or Purchasing Manager**.
6. Any offer after the closing date shall not **be accepted**.
7. **The offers must be signed and stamped by the Tenderer**; otherwise, it shall be disregarded. In addition, shall be submitted to the COMPANY as prepared and arranged by the manufacturer.
8. Tenderers shall provide the COMPANY with the name and full address of the **Agent or Representative / Regional office in Jordan** and his registration number, if available.
9. **Local Agent** shall submit a valid Career License and Registration Certificate with the offer.

⊗ NOT REQUIRED

ANNEX

- Offers must be submitted in sealed envelopes on or before the closing date on Tuesday 29/ July /2025 not later than 12.30 PM (Jordan Local Time). Offers were received after that time will be disregarded.
 - Local agents must submit with their offer a valid copy of their registration certificate in the Ministry of Industrial & Commerce as well as their registration certificate in Great Amman Municipality.
 - Enclosed herewith a form (Supplier & Local Agent Information) to be filled accurately and accordingly, as it is an integral part of BID conditions.
 - JPRC is entitled to cancel the BID or to postpone the opening of bids, to whichever date it deems adequate.
 - Please abide strictly with the required conditions and specifications
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- يجب تسليم العروض بالظرف المختوم قبل الساعة الثانية عشرة والنصف من ظهر يوم الثلاثاء الموافق 2025/07/29 ولن يقبل أي عرض بعد الموعد المذكور.
 - على الوكلاء والوسطاء التجاريين أن يرفقوا مع العرض نسخة صالحة من سجلهم التجاري ورخص المهن صادرة من وزارة الصناعة والتجارة وأمانة عمان الكبرى.
 - مرفق نموذج (معلومات عن المورد والوكيل) لتعبئته وإرفاقه مع العرض وبغير ذلك سوف يتم تجاهل العرض.
 - يحق لشركة JPRC إلغاء المناقصة أو تأجيل فتح صندوق المناقصات إلى أي وقت تراه مناسباً.
 - راحين الالتزام بالشروط والمواصفات العامة المطلوبة.

نموذج معلومات المورد والوكيل

مناقصة رقم 2025/130

SUPPLIER & LOCAL AGENT INFORMATION

BID no. 130/2025

الوكيل المحلي Local Agent	المورد Supplier	المعلومات المطلوبة
		الاسم التجاري Commercial Name
		أسماء مالكي الشركة Owner name
		اسم مدير الشركة Director /Manager Name
		هاتف Tel. No:
		فاكس Fax no:
		هاتف خلوي Mobile:
		رخص مهنة Profession License Certificate
		سجل تجاري Trading Registration Certificate
		رأس مال الشركة Company Capital
		البنك Reference Bank
		مجموع الإيرادات السنوية Turnover
		مجموع حقوق المالكين Owners Equity

Order Number 25010266 OQ 00001

Branch/Plant 2002
Order Date 04/06/2025
Request Date 07/12/2025
Freight Handling

Delivery Instructions

General Description 1 090049

ANTIOXIDANT ADDITIVE FOR USE IN AVIATION FUELS .

FOLLOWING SHOULD BE CLEARLY SPECIFIED AND PROVIDED WITH THE OFFERS:

- 1) OFFERED CHEMICAL SHALL BE APPROVED FOR USE IN AVIATION FUELS UNDER MOST MAJOR SPECIFICATIONS INCLUDING: MIL-DTL-83133 K, ASTM D-1655, DEF STAN 91-091 LATEST ISSUE. CONFORMITY CERTIFICATE FOR OFFERED CHEMICAL ACCORDING TO THE ABOVE SPECIFICATIONS SHOULD BE PROVIDED.
- 2) COMPOSITION OF THE OFFERED CHEMICAL.
- 3) MATERIAL TECHNICAL DATA SHEET.
- 4) UP-TO-DATE MATERIAL SAFETY DATA SHEET.
- 5) INPLANT STORAGE PERIOD UNDER SHELTER AT 40°C.
- 6) DATE OF MANUFACTURING & SHELF LIFE OF THE OFFERED CHEMICAL SHOULD BE PROVIDED.
- 7) BLENDING/OPERATING METHOD.
- 8) MATERIAL COMPATIBILITY FOR OFFERED ADDITIVE SHOULD BE PROVIDED.
- 9) CONFIRM THAT THE OFFERD ADDITIVE IS COMPATIBLE WITH OTHER ADDITIVES ADDED TO JP8 PRODUCT LIKE CORROSION INHIBITOR, ICING INHIBITOR, AND ANTISTATIC.
- 10) A LIST OF REFERENCES OF INTERNATIONALLY RENOWNED PETROLEUM REFINERIES IN U.S.A, EUROPE, AND JAPAN, USING THE SAME OFFERED CHEMICAL. THE SUPPLIER IS TO PROVIDE FAX NUMBERS FOR THE REFERENCE AND THE NAME OF THE PERSONS TO CONTACT IN THESE COMPANIES

PACKING & SHIPPING :-

- 1- TYPE OF PACKING SHOULD BE INDICATED.
- 2- TO BE PACKED IN NON-RETURNABLE STEEL DRUMS.
- 3- DATES OF MANUFACTURING & SHELF LIFE ARE TO BE PRINTED ON ALL CONTAINERS.
- 4- PACKING & MARKING SHALL BE IN ACCORDANCE WITH STANDARD MIL-STD-290.
- 5- LABELS ON DRUMS WILL BE WITH NON-WASHABLE HEAT RESISTANT PAINT WITH THE FOLLOWING INFORMATION:
CHEMICAL,
NAME OF THE MANUFACTURER, WEIGHT IN KG, DATE OF MANUFACTURING, SHELF LIFE AND HAZARD WARNING SIGNS.
- 6- CERTIFICATE OF ANALYSIS SHOULD BE SUBMITTED WITH THE SHIPPED BATCHES INCLUDING PRODUCTION AND EXPIRY DATES/SHELF LIFE.
- 7- THE SHIPPED BATCH(S) MUST BE NEWLY MANUFACTURED/ BLENDED ONCE RECEIVED AT AQABA PORT.

PRODUCTION DATE OF MATERIAL

SHALL NOT HAVE EXCEEDED A PERIOD OF THREE MONTHS AT DATE OF DELIVERY AT THE PORT OF AQABA.

NOTE :-

TENDERER MUST SUBMIT ALL THE ABOVE REQUIREMENTS TO PROCEED WITH THE EVALUATION

Jordan Petroleum Refinery Company
Quote Order

Order Number 25010266 OQ 00001

Line No.	VOCAB Number	Description	Part Number	Drawing Number	Ordered Quantity	Unit	Supplier Offer Unit Price	Supplier Offer Currency Code	Original Order No	Original Type	Orig LineNo
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OF THE OFFER, OTHERWISE, IT WILL BE CONSIDERED INCOMPLETE AND WILL BE EXCLUDED.

General Description 2

1	0900600002	*ANTIOXIDANT ADDITIVE			8000.000	KG			25010512	OR	1
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Purchasing Manager :

Remarks of Purchasing Department :
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Quote Order

Order Number 25010266 00001

Line No.	VOCAB Number	Description	Part Number	Drawing Number	Ordered Quantity	Unit	Supplier Offer Price	Supplier Offer Currency	Original Order No	Orig Type	LineNo
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Company Terms & Conditions

We are pleased to announce that OQ is open for bidding, please provide your quotation on attached supply of the materials best price and minimum delivery time.

The criteria for selection will be based on **Lowest Price Technical Acceptance (LPTA)** .

Offers must be including the following details:

- (Delivery place)** : The offered Prices can be as: C. F. R. Aqaba Sea Port, C.P.T Amman (Q.A.I.) Air Port , and Free Zone (Incoterms 2010).
- Materials & spare parts (if applicable): please offer best price for each item based on QTYs and UOM.** All offered materials shall be Genuine or OEM (brand new , free from any , fault, damage, or defects in material, design, or manufacturing) , and the speciation as mentioned in attached OQ , in case of remanufactured items please mentioned as a Remark for each line .
- Currency** : Dollar value , other currency are accepted and the exchange will be in same issuing date of PO , <http://www.oanda.com/currency/converter/> .
- Insurance:** will be covered by our company
- Validity:** (120) days, at least, from closing date unless otherwise stated.
- Delivery time** : Maximum lead time 30 days after PO awarding date ,if you cannot deliver within 30 days please respond with the best delivery time possible .
- Payment terms:** Payment shall be made either by **Net 30 days after delivery , CAD(Cash Against Docs) or LC (Letter of Credit)** all external bank charges including confirmation commissions or fees of L/C shall be borne by the seller .
Payment in advance is not accepted. (Negotiable case by case) .

8. Country of origin / shipment : origin of goods , delivery place and port of shipment

9. Logistic Docs : all original shipping Docs will be advised in awarding stage as follow :

- All original shipping documents in **English Language** : commercial invoice, (AWB, B/L, LWB), detailed packing list, COO, **EURO 1** certificate (if applicable) in the name of our company, and shall be delivered to our BANK/ our company immediately from dispatching of the goods to avoid delay in Jordanian Customs Department.
 - The country of origin should be stated in the commercial invoice as well as mentioned on the materials.
 - Original commercial invoice with life signature and life stamp shall be provided in order to start the clearance procedure, note that electronic Signature / Stamp is not acceptable in Jordanian Customs Department
 - **Materials manufactured in European countries & UK** shall be included with EURO 1 Certificate with shipping documents, if any or shall be stated on the commercial invoice **Custom authorization no.** & writing the sentence (The exporter of the products covered by this document declares that, except where otherwise clearly indicated, these products are of EEC/ UK preferential origin.)
 - **Materials manufactured in USA** shall be shipped directly from USA to JORDAN & shall be stated on the commercial invoice the country of origin according to Jordanian Customs Department rules; so any customs duty will be exempt due to implementation of customs agreement between USA and JORDAN.
 - **Materials manufactured in ARAB countries** shall be included **agreement for facilitation and promotion of trade among member Arab countries to be certified by chamber of commerce** with shipping documents
- 10. Charging Fees :** Accordance to Jordan prevailing law, the successful supplier should pay 6 per thousand of the contract value to cover the revenue stamps.
- 11. Partial award :** should be acceptable by the seller , otherwise our Company has the right to disregard the offer.
- 12. Delivery delay liquidated damages:** in the event that supplier failed to supply materials, equipment and necessary documents within the specified delivery period, (if it exceeds two weeks) should be paid by seller (not exceeding 5% of contract value).
- 13.** The seller shall be responsible for all applicable or additional charges as **Taxes, VAT in any country outside Jordan.**
- 14. In case of delay or submission of incorrect documents or missing of submitting any of the shipping documents to the bank which leads to storage fees or any custom fees on the goods from JORDAN CUSTOMS DEPARTMENT, all these charges shall be paid by the seller.**
- 15.** The seller shall be bear all responsibility if the materials are not matching with the required specifications.

Supply of Anti oxidant for use in aviation Fuels (OR 25010512)

(Each point must be confirmed/commented upon and must be submitted along with the bid)

-	Requirement	Vendor's confirmation/ acceptance/ comments to be mentioned for each item
A.	COMMERCIAL	
1	Required Material (Anti oxidant use in aviation Fuels)	
2	Manufacturer Name	
2.1	Full Address	
3	Supplier Name	
3.1	Full Address	
4	Offer no.	
5	Offer Validity	
6	Country of Origin	
7	Promised Delivery Date	
8	Delivery Location	
9	Total Cost	
10	Currency	
11	Tax	
12	Payment Terms	
B.	TECHNICAL:	
13	Offered Chemical shall be approved for use in aviation fuels under most major specifications including: MIL-DTL-83133L, ASTM D-1655, DEF STAN 91-091 latest issue.	
14	Composition of offered Chemicals	
15	Material Technical Data Sheet for offered Chemical including the physical and chemical properties	
16	Up-To-Date Material Safety Data Sheet	
17	CoA Should Be Submitted with The Shipped Batches Including Production and Expiry Dates.	
18	Confirm that the offered chemical is compatible with other additives added to JP8 products like corrosion inhibitor, Icing Inhibitor, and antistatic.	
19	In Plant Storage Period Under Shelter at 40 °C.	
20	Offered Chemical to be Packed In Non-Returnable Steel Drums Suitable for Storage in Jordan's Climate (Maximum Temperature Under Shelter Of 40°C).	
21	Dates of Manufacturing & Shelf life are to be printed on all containers.	
22	The Shipped Batches Must Be Fresh Upon Arrival at Aqaba Port, Production Date of Material Shall Not Exceed a Period of Three Months.	

COMMERCIAL OFFER

BID NO: 130/2025

Item No.	Description	Unit	Quantity	Prices To Be Filled By The Contractor	
				Currency :- <input type="checkbox"/> JOD <input type="checkbox"/> \$ <input type="checkbox"/> £ <input type="checkbox"/> €	
				Unit Cost	Total Cost
1	Antioxidant Additive	KG	8000		

TOTAL IN WRITTEN	TOTAL :	
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SIGNATURE :-

COMPANY'S STAMP-

PERFORMANCE GUARANTEE

**MESSRS : JORDAN PETROLEUM REFINERY CO. LTD
P.O.80X 1079
AMMAN-JORDAN**

DEAR SIRS,

**AT THE REQUEST OF MESSRS.....
(HEREINAFTER CALLED "THE ACCOUNTEE"), WE HEREBY ISSUE IN YOUR
FAVOUR OUR L/G NO. AS FOLLOWS:**

**WE..... BANK.....,AMMAN / JORDAN
IRREVOCABLY AND UNCONDITIONALLY HEREBY UNDERTAKE TO PAY YOU
WITHOUT DELAY ON YOUR FIRST WRITTEN DEMAND AND NOTWITHSTANDING
ANY OPPOSITION OR OBJECTION BY THE ACCOUNTEE WITHIN THE VALIDITY
OF THIS GUARANTEE, THE AMOUNT OF.....**

**.....
.....
IN RELATION TO BID NO. FOR
THE SUPPLY OF.....**

**THIS GUARANTEE SHALL REMAIN VALID UNTIL, AND
THE VALIDITY OF THIS GUARANTEE SHALL BE RNEWED AUTOMATICCLLY AND
WILL NOT BE CANCALLED WITHOUT YOUR WRITTEN CONSENT (ON THE
ACCOUNTTEE OWIN EXPENSE)**